

**STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC WORKS
EMPLOYMENT OPPORTUNITY**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE
BOTTOM OF THIS PAGE!**

TITLE: Staff Attorney 2
LOCATION: Legal Services Unit - 165 Capitol Avenue, Hartford
HOURS: Full Time, 40 hrs/wk, Monday thru Friday
(Schedule To Be Determined)
SALARY: AR 28 Annual Minimum \$70,346
Annual Maximum \$87,401*

* Note: New hires to State service will start at the minimum.

APPLICANTS MUST MEET THE FOLLOWING REQUIREMENTS:

Must be admitted to practice law in the State of Connecticut. Two (2) years of experience in the practice of law. Considerable knowledge of contracts, real estate law, basic law and legal process, legal principles and practices; considerable knowledge of legal research techniques; knowledge of legislative process; considerable interpersonal skills; considerable oral and written communication skills; ability to independently review, analyze and draft proposed regulations and legislation; ability to analyze highly complex legal problems and apply legal principles and precedents.

Examples of Duties:

Duties will include reviewing of leasing, construction, and property management contracts, ensuring the integrity of the contract and lease provisions; assisting in the responsibility of independently monitoring all DPW selection committees for compliance with DPW regulations and policy; negotiating legal provisions with consultants, contractors, and/or their attorneys; draft regulations; providing legal counsel to staff as required.

REEMPLOYMENT/SEBAC APPLICANTS WILL BE GIVEN FIRST PREFERENCE.

APPLICATION INSTRUCTIONS

Submit Completed PLD-1* and Resume to:

*State of CT, Department of Administrative Services
Small Agency Resource Team
165 Capitol Avenue, 5th Floor East
Hartford, CT 06106
Attention: Verna Plona
e-mail: Verna.Plona@CT.gov
Fax: (860) 713-7334 Phone: (860) 713-5110*

Application materials received by close of business on **Friday, November 3, 2006**, will receive first consideration.

The Department of Public Works is an Equal Opportunity/ Affirmative Action Employer.

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

*PLD-1 application forms are available from human resources units of state agencies, Labor Department Job Centers/CT Works Offices located throughout the state, and on the World Wide Web at:

<http://www.das.state.ct.us/exam/#app>